

## **IN-BUILDING worship guidelines (9.20.20)**

- Sunday Services will take place at 8:30am and 11am (Classic and Contemporary) in the MMC (Multi-Ministry Center). 9:45am will be in the Sanctuary. At this time, **65 is the cap for the MMC** and **30 for the Sanctuary service**.
- *Sign-ups will be used each week for the services (see mass email or zionlc.org) so as to make sure that we need turn no one away while we maintain safe numbers. If these fill, we will re-evaluate.*
- Entrance for the MMC - *the South-side MMC entry with awning*. Entrance for Sanctuary – *the front Atrium, circle drive entrance (Lower Elevator entrance ONLY for mobility needs)*. **Please do not use or enter any other doors**. Doors will be propped open, and social distancing will be observed.
- Metal and plastic chairs will be used in the MMC. Wood pews in the Sanctuary. Chairs/pews will be cleaned before and after the services. All books, pens, papers will be removed. *Seating procedures allow for rows/ pew rows to be skipped and proper distancing to be recommended and encouraged.*
- The cry-room and nursery will be closed. A small area in the atrium has been set aside for children with “wiggles”. This atrium area will be cleaned as the MMC is cleaned *and we ask that this be used only when necessary with distancing*. Services will be kept between 45-50 minutes.
- Movement through the rest of the building will be restricted. Doors into the atrium from the MMC, for restroom usage, are marked for one-way use. Sanctuary as well. Atrium restrooms will be cleaned before and after the services.
- No physical greeting will be used in-service. No in-house coffee service. Mailboxes are not to be used.
- Offering baskets will be placed near entrances. Digital and alternate options are encouraged. Bulletins will be minimized. If bulletins are used, they will be on sanitizer-station tables for individual pick-up.
- An in-service Lord’s Supper will be observed. Schedule will be: 1<sup>st</sup> and 3<sup>rd</sup> – 830am and 945am, 2<sup>nd</sup> and 4<sup>th</sup> – 11am. Factory-sealed communion portions called “Fellowship Cups” will be available on tables near the bulletins. One will be taken per person receiving (please observe our stated communion beliefs.) Group consecration will take place in-service, masks may be temporarily lowered in order to receive, and a post communion prayer will be said.
- *We ask that masks be worn by anyone over the age of two attending worship (required)*. Additional cloth and paper masks will be available for handout. Those with issues related to mask usage should partake of online service. Masks will be worn by clergy and service-volunteers. They will only be lowered for clarity by *singing/ speaking leadership from stage or floor* at appropriate distance from congregation. If someone needs a short “breather” to lower their mask, please step into the atrium.
- Wipe stations/ sanitizer will be posted near the entrances and wipes outside of bathrooms. **Only MMC Bathrooms will be available**. Appropriate signage (per CDC guidelines) are posted.
- Ushers/ elders will help direct people to seating options and will dismiss after the service.
- A picture of the congregation will be taken each week for tracing purposes in the case of a localized outbreak (make sure you smile big under that mask).
- After the service, social distancing will be observed and maintained in the parking lot/ on grounds. Please no congregating in the building.